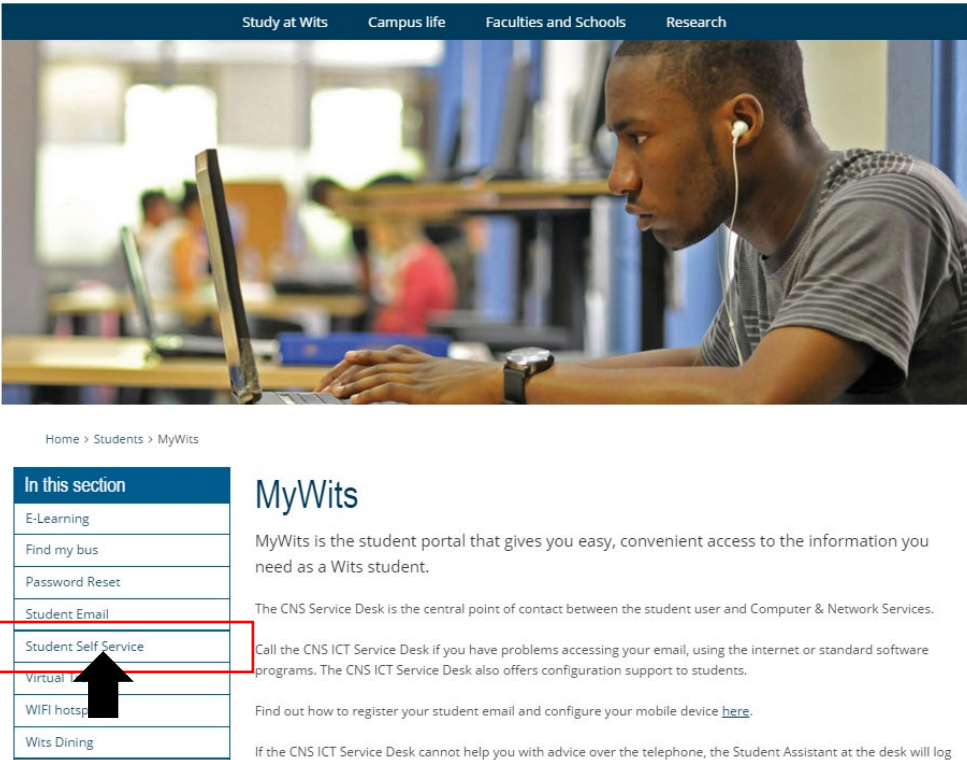


FINANCIAL AID AND SCHOLARSHIPS OFFICE HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE



Study at Wits Campus life Faculties and Schools Research

Home > Students > MyWits

In this section

- E-Learning
- Find my bus
- Password Reset
- Student Email
- Student Self Service**
- Virtual
- WiFi hotspot
- Wits Dining

MyWits

MyWits is the student portal that gives you easy, convenient access to the information you need as a Wits student.

The CNS Service Desk is the central point of contact between the student user and Computer & Network Services.

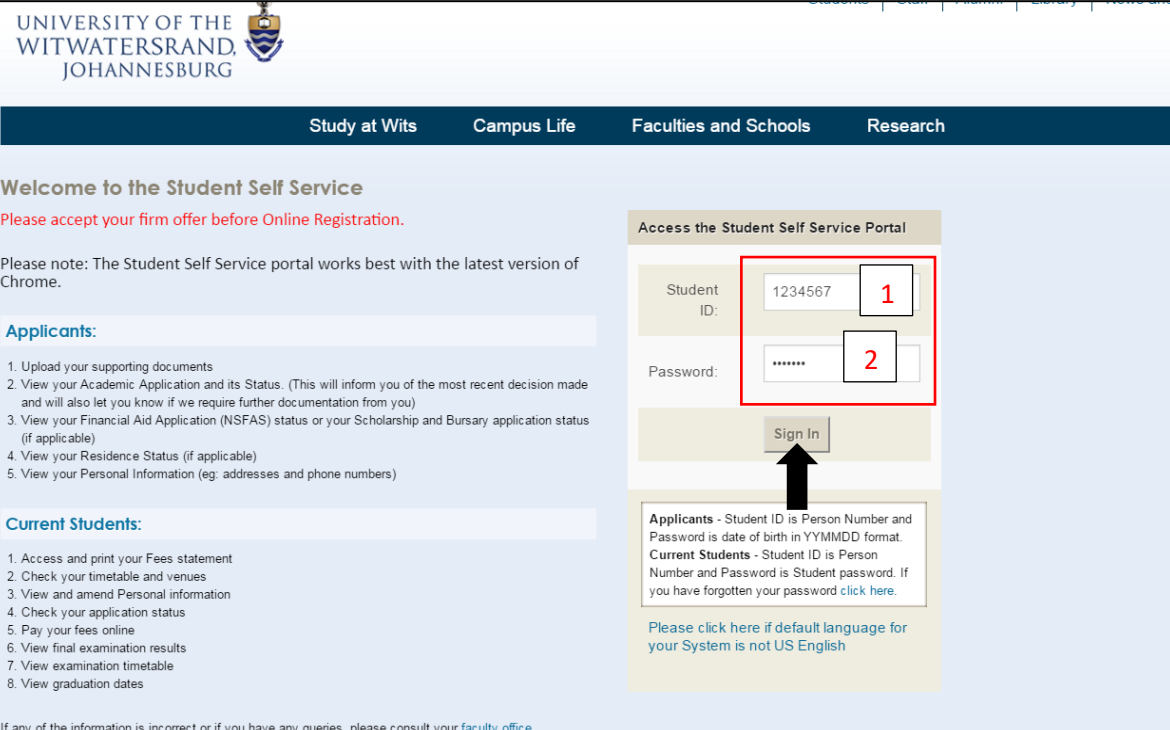
Call the CNS ICT Service Desk if you have problems accessing your email, using the internet or standard software programs. The CNS ICT Service Desk also offers configuration support to students.

Find out how to register your student email and configure your mobile device [here](#).

If the CNS ICT Service Desk cannot help you with advice over the telephone, the Student Assistant at the desk will log

STEP 1: ENTER THE URL <http://www.wits.ac.za/mywits/>

STEP 2: CLICK ON STUDENT SELF SERVICE



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Welcome to the Student Self Service

Please accept your firm offer before Online Registration.

Please note: The Student Self Service portal works best with the latest version of Chrome.

Applicants:

1. Upload your supporting documents
2. View your Academic Application and its Status. (This will inform you of the most recent decision made and will also let you know if we require further documentation from you)
3. View your Financial Aid Application (NSFAS) status or your Scholarship and Bursary application status (if applicable)
4. View your Residence Status (if applicable)
5. View your Personal Information (eg: addresses and phone numbers)

Current Students:

1. Access and print your Fees statement
2. Check your timetable and venues
3. View and amend Personal information
4. Check your application status
5. Pay your fees online
6. View final examination results
7. View examination timetable
8. View graduation dates

Access the Student Self Service Portal

Student ID: 1

Password: 2

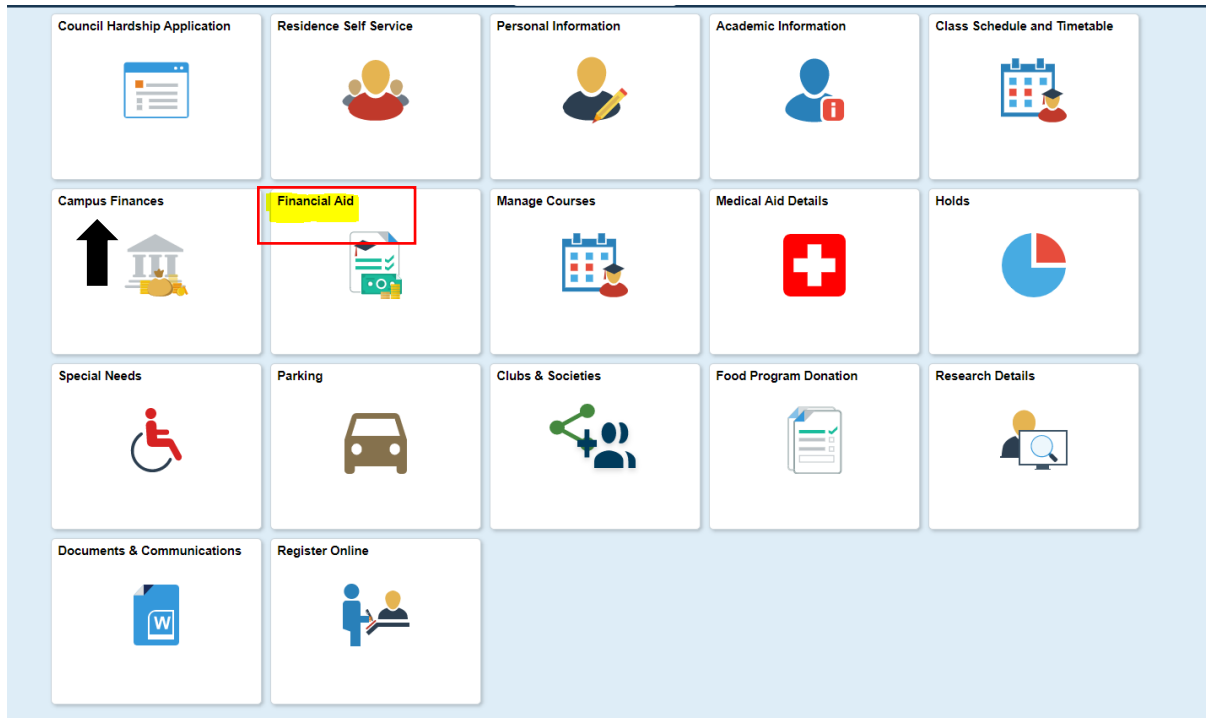
Applicants - Student ID is Person Number and Password is date of birth in YYYYMMDD format.
Current Students - Student ID is Person Number and Password is Student password. If you have forgotten your password [click here](#).

[Please click here if default language for your System is not US English](#)

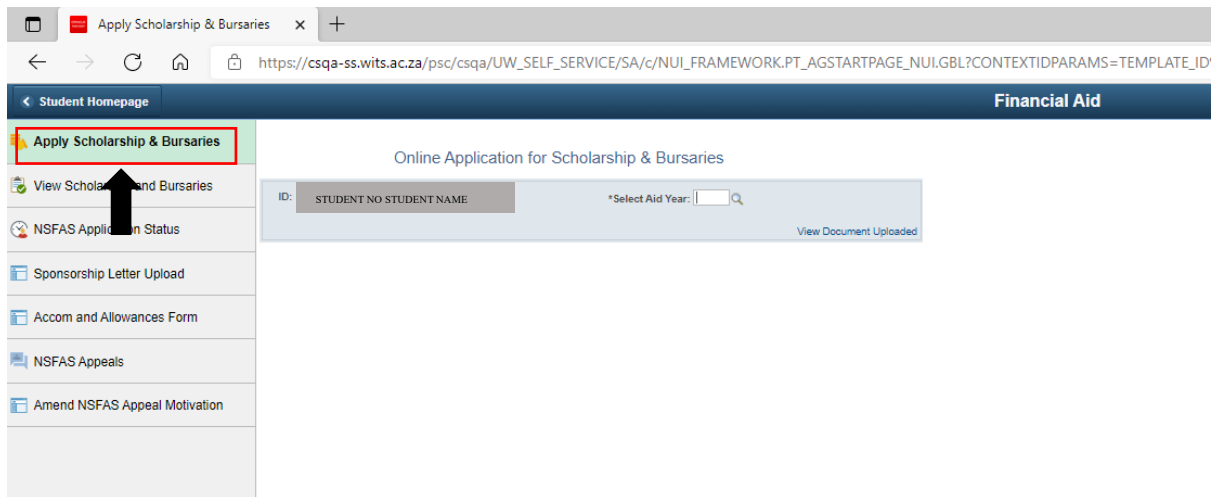
If any of the information is incorrect or if you have any queries, please consult your faculty office.

**STEP 3: TO LOG ON TO THE SELF SERVICE 1. ENTER THE STUDENT NUMBER.
2. PASSWORD IS YOUR DATE OF BIRTH YY/MM/DD. I.E. IF YOU WERE BORN ON
THE 4TH JAN 2010 YOU WOULD ENTER 100104 AS YOUR PASSWORD.**

FINANCIAL AID AND SCHOLARSHIPS OFFICE HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE



STEP 4: CLICK ON 'FINANCIAL AID'



STEP 5: CLICK ON 'APPLY SCHOLARSHIPS & BURSARIES'

FINANCIAL AID AND SCHOLARSHIPS OFFICE HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE

Apply Scholarship & Bursaries

Financial Aid

Online Application for Scholarship & Bursaries

ID: STUDENT NO STUDENT NAME *Select Aid Year: 2021 Financial Aid Year Continue

Apply/Update Application Upload Document View Document Uploaded

Look Up Select Aid Year

Search Results

Aid Year

2011

2012

2013

2014

2015

2016

2017

2018

2019

2020

2021

STEP 6: CLICK ON THE MAGNIFYING GLASS TO SELECT THE CURRENT YEAR. THEN CLICK CONTINUE

Online Application for Scholarship & Bursaries

ID: STUDENT NO STUDENT NAME *Select Aid Year: 2017 Financial Aid Year Continue

Apply/Update Application Upload Document View Document Uploaded

STEP 7: TO APPLY SELECT "APPLY/UPDATE APPLICATION"

Online Application for Scholarship & Bursaries

ID: STUDENT NO STUDENT NAME *Select Aid Year: 2017 Financial Aid Year Continue

Apply/Update Application Upload Document View Document Uploaded

Financial Aid Application Details

Funding Type: [magnifying glass]

Level: [magnifying glass]

Intake: [magnifying glass]

Staff Dependent ? Yes No

Employed ? Yes No

Submit

STEP 7: CHOOSE THE "FUNDING TYPE" BY CLICKING ON THE MAGNIFYING GLASS. A DROP DOWN BOX WILL APPEAR.



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FINANCIAL AID AND SCHOLARSHIPS OFFICE HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE

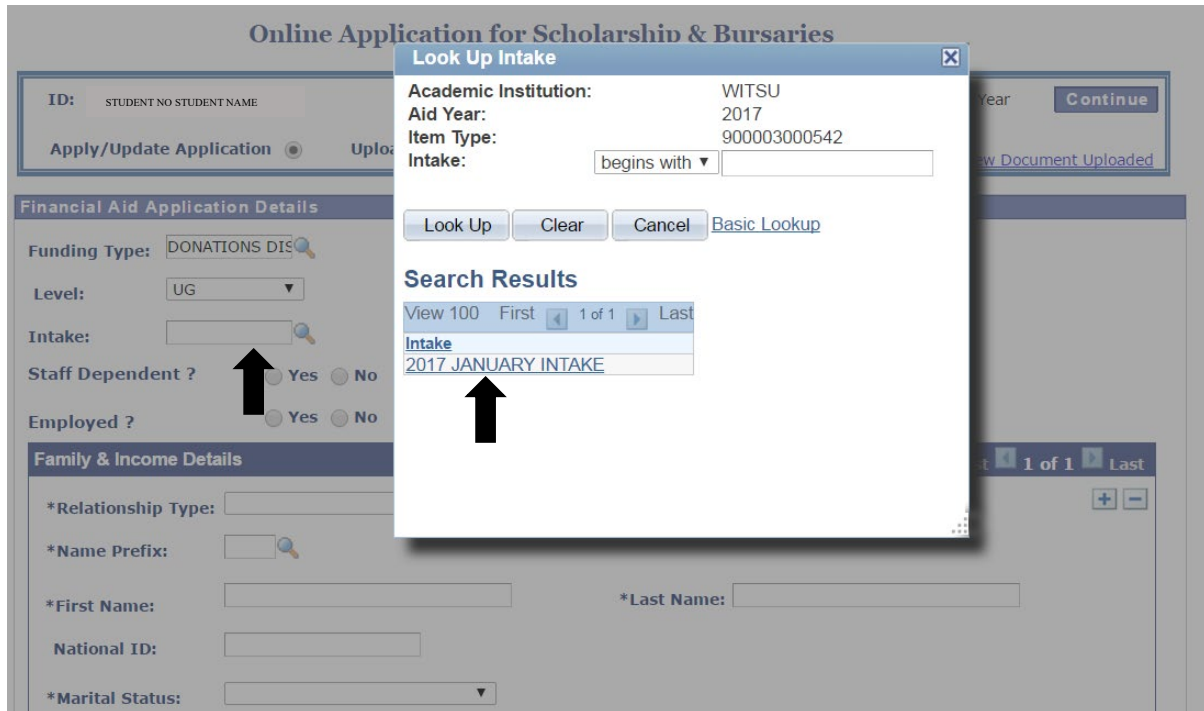
The screenshot shows the 'Online Application for Scholarship & Bursaries' interface. The left sidebar contains navigation options: Apply Scholarship & Bursaries, View Scholarship and Bursaries, NSFAS Application Status, Sponsorship Letter Upload, Accom and Allowances Form, NSFAS Appeals, and Amend NSFAS Appeal Motivation. The main content area is titled 'Financial Aid' and contains the application form. At the top, there are fields for 'ID: STUDENT NO STUDENT NAME' and '*Select Aid Year: 2021'. Below this is the 'Financial Aid Application Details' section with the following fields: 'Funding Type' (with a search icon), 'Level' (with a dropdown arrow), 'Intake' (with a dropdown arrow), 'Staff Dependent?' (radio buttons for Yes/No), and 'Employed?' (radio buttons for Yes/No). A 'Submit' button is at the bottom. A 'Look Up Funding Type' pop-up window is open on the right, showing search results for 'DONATIONS DISCRETIONARY FUND' highlighted in a red box. An arrow points to the 'Level' dropdown in the main form.

STEP 8: CHOOSE THE APPLICATION YOU WANT TO APPLY FOR.

The screenshot shows the 'Online Application for Scholarship & Bursaries' interface. The top section contains fields for 'ID: STUDENT NO STUDENT NAME' and '*Select Aid Year: 2017'. Below this is the 'Financial Aid Application Details' section with the following fields: 'Funding Type: DONATIONS DIS', 'Level:' (with a dropdown menu open showing 'PG' and 'UG' options), 'Intake:' (with a dropdown arrow), 'Staff Dependent?' (radio buttons for Yes/No), and 'Employed?' (radio buttons for Yes/No). Below this is the 'Family & Income Details' section with fields for '*Relationship Type:', '*Name Prefix:', '*First Name:', '*Last Name:', 'National ID:', and '*Marital Status:'. An arrow points to the 'Level' dropdown menu.

STEP 9: CHOOSE LEVEL PG (POSTGRADUATE) OR UG (UNDERGRADUATE)

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Look Up Intake

Academic Institution: WITSU
Aid Year: 2017
Item Type: 900003000542
Intake: begins with []

Look Up Clear Cancel Basic Lookup

Search Results

View 100 First 1 of 1 Last

Intake
2017 JANUARY INTAKE

STEP 10: CHOOSE THE INTAKE YOU ARE APPLYING FOR THE CURRENT YEAR.



Online Application for Scholarship & Bursaries

ID: STUDENT NO STUDENT NAME *Select Aid Year: 2017 Financial Aid Year 2017 Continue

Apply/Update Application Upload Document View Document Upload

Financial Aid Application Details

Funding Type: DONATIONS DISCRETIONARY
Level: UG
Intake: 2017 JANUARY INTAKE

Staff Dependent ? Yes No

Employed ? Yes No

Family & Income Details Find | View All First 1 of 1 Last

*Relationship Type: []

STEP 11: STAFF DEPENDENT: ARE YOU WORKING AT WITS UNIVERSITY OR HAVE A SPOUSE/PARENT/GUARDIAN THAT IS WORKING AT WITS UNIVERSITY AND WILL YOU BE RECEIVING A STAFF BURSARY AS A RESULT.

STEP 12: ARE YOU EMPLOYED? CHOOSE YES OR NO

FOR DONATION DISCRETIONARY APPLICATIONS– YOU ARE REQUIRED TO FILL IN FAMILY & INCOME DETAILS SECTION BEFORE YOU READ THE TERMS AND

FINANCIAL AID AND SCHOLARSHIPS OFFICE
HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE
CONDITIONS AND SUBMIT.

Online Application for Scholarship & Bursaries

Financial Aid Application Details

Funding Type: DONATIONS DI
Level: UG
Intake: 2017 JANUARY
Staff Dependent ? Yes No
Employed ? Yes No

Family & Income Details Find | View All First 1 of 1 Last

*Relationship Type:
*Name Prefix:
*First Name: *Last Name:
National ID:
*Marital Status:
Legal Guardian by Court:
Legal Guardian by late parents: Deceased:

Employment and Income Details

Occupation: Unemployed: Claiming UIF:
Type of Employer:
Gross Income (ZAR) Gross Annual Income(ZAR)
Employee Telephone:

- **RELATIONSHIP TYPE – THE DETAILS OF THE PERSON WHO IS SUPPORTING YOU. MOTHER/FATHER/GUARDIAN ETC. PLEASE CHOOSE THE ONE THAT IS APPLICABLE TO YOU. IF THERE IS MORE THAN ONE PLEASE ADD THEIR DETAILS BY CLICKING ON THE “+”**

Family & Income Details Find | View All First 1 of 1 Last

*Relationship Type:

- **PLEASE FILL IN ALL PERSONAL DETAILS: NAME, SURNAME, ID NO, MARITAL STATUS**
- **EMPLOYMENT AND INCOME DETAILS ARE REQUIRED TO BE FILLED IN.**

ONCE ALL INFORMATION IS COMPLETED, PLEASE READ THE TERMS AND CONDITIONS AND SUBMIT THE APPLICATION.

FINANCIAL AID AND SCHOLARSHIPS OFFICE
HOW TO APPLY FOR SCHOLARSHIPS AND BURSARIES ON STUDENT SELF-SERVICE
Online Application for Scholarship & Bursaries

ID STUDENT NO STUDENT NAME *Select Aid Year: Financial Aid Year 2017

[View Document Uploaded](#)

Financial Aid Application Details

Funding Type:

Level:

Intake:

Staff Dependent ? Yes No

Employed ? Yes No

Family & Income Details Find | View All First Last

*Relationship Type:

*Name Prefix:

*First Name: *Last Name:

National ID:

*Marital Status:

Legal Guardian by Court:

Legal Gaurdian by late parents: Deceased:


Employment and Income Details


Occupation: Unemployed: Claiming UIF:


Type of Employer:

Gross Income (ZAR) Gross Annual Income(ZAR)

Employee Telephone

Please read the Terms and Conditions carefully before submitting this application.To open the complete Terms and Conditions, click the link below
[Terms and Conditions](#) 

I accept all the terms and conditions. 



STEP 13: PLEASE READ THE TERMS AND CONDITIONS OF THE BURSARY OR AWARD YOU ARE APPLYING FOR.

STEP 14: DOWNLOAD, PRINT AND FILL IN THE APPLICATION FORM.

STEP 15: CLICK ON “I ACCEPT ALL THE TERMS AND CONDITIONS”

STEP 16: CLICK ON “SUBMIT”



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TO VIEW STATUS PLEASE GO BACK TO THE HOME SCREEN

To View Application status

Student Center

Admissions

[View Academic Application Status](#)

Financial Aid/Residence

[View My Residence Application Status](#)

[View My NSFAS Application Status](#)

[View My Scholarship and Bursaries Status](#)

[Apply for Scholarships and Bursaries](#)

Academic Information

[View My Schedule](#)

[View My Transfer Credits](#)

[View My Grade](#)

[View My Research Details](#)

other academic...

To Do List

No To Do's.

[MANAGE DOCUMENTS](#)

Please Note

Please note that uploaded documentation is checked by University staff, you may be contacted for further information.

Duly Certified copies of all documents that reflect as 'Electronic Copy' can be delivered / couriered to:

*Student
Enrolment
Centre
Private Bag 4*

Go Main Menu, Student Center

Click on “View My Scholarship and Bursaries Status”